



Jim Doyle, Governor
Mary P. Burke, Secretary

Wisconsin Department of Commerce, Bureau of PECFA

Bid Document

SECTION 1 - Scope of Work

The Bureau of PECFA is seeking competitive bids to perform remedial services for a petroleum release from a regulated petroleum product storage tank system. This bid is for a specified work scope. The site upon which bids are being solicited is:

Bid Round: 43
Comm #: 53818-2508-80
BRRTS #: 03-22-104777
Site Name: Heer Mobil Station
Site Address: 80 N Chestnut St, Platteville, WI 53818
Site Manager: Linda Hanefeld
Address: 1500 N Johns St
City, State Zip: Dodgeville, WI 53533-2116
Phone: 608-935-1948
e-mail: <mailto:linda.hanefeld@wisconsin.gov>
Bid Manager: Andrew Alles
Address: 201 W Washington Ave
City, State Zip: Madison, Wisconsin 53708-8044
Phone: (608) 261-8509
e-mail: <mailto:andy.alles@wisconsin.gov>

Bid-Start Date:	May 15, 2006
Questions must be received by (See Section 2 (C)):	May 29, 2006, 4:00 PM
Responses will be posted by (See Section 2 (C)):	June 16, 2006
Bid-End Date and Time:	June 30, 2006, 4:00 PM

The case file, including report(s) and other pertinent information upon which bids are being sought, are available for review at the Site Manager's location listed above. Please contact the Site Manager for an appointment to review the file.

Copies of report(s) and other pertinent information are available for purchase at the location listed below. If pertinent information is not available, please contact the Site Manager.

Action Legal-Madison, 1 E Main, Madison, WI 53703

Phone: (608) 663-1041

Fax: (608) 663-1045

SECTION 2 – Site-Specific Bid Requirements

A) Bid Manager Comments

1) General Comments:

Site investigation activities occurred at this site in 1998 - 2003. The investigation work was deemed complete by the Department based on an October 27, 2004 report by Ramaker & Associates. Soil and groundwater contamination has been documented and free product was identified in two onsite monitoring wells. The site soils are a silty sand overlying weathered dolomite at 10-22 feet below ground surface (bgs). The water table lies within the bedrock at approximately 35 feet bgs with flow to the south. Interim remedial actions in 2002 removed an estimated 35 gallons of free product from the site. Based on current site conditions additional remedial measures are necessary.

The case file contains other information not provided to the copy shop. The WDNR encourages potential bidders to review the case file in the Dodgeville DNR Office in Dodgeville, WI. Contact Linda Hanefeld at (608) 935-1948 for an appointment.

2) Minimum Remedial Requirements:

Excavation

The base map used to define the minimal remedial requirements is the site plan contained in the October 27, 2004, Ramaker and Associates Supplemental Interim Action and Site Investigation Report. The required remedial action shall include a soil and excavation from the area bounded by Mineral Street (in the direction of well MW-2) and soil borings GB-1 and GB-6 to a depth of 15 feet bgs. The reported soil contamination levels vary from a 6-34 foot depth. Based on an excavation depth of 15 feet bgs, a minimum of about 400 cubic yards should be excavated from the site (depth of contamination to be excavated is estimated to be between 5-15 feet below ground surface). A map showing the approximate area of excavation shall be included with the bid response document. A bid response that does not include this map will be considered non-compliant.

The excavated soils shall be field screened during field work to insure all significantly contaminated soils are removed. Six post- excavation sidewall soil samples and three post-excitation base samples shall be collected for a total of nine (9) post-excitation samples shall be collected and analyzed. All post-excitation samples shall be tested for petroleum volatile organic compounds (PVOCs). Proper QA/QC techniques shall be followed in sample collection, transportation and analysis.

Groundwater Pumping

In addition to the soil excavation, monitoring wells MW-1 and MW-4 shall be pumped twice per month during the time of the soil excavation and for three months following completion of the excavation. Each pumping event shall entail a removal of 500 to 750 gallons of water total from both monitoring wells. The water shall be collected and properly disposed. If free product appears during this time frame the removed free product shall be handled in a safe and competent manner and in compliance with applicable state and federal laws. Measure and record free product thickness (and water table levels) in MW-1 and MW-4 using a product interface probe during all site visits.

Groundwater Monitoring

Upon completion of the soil excavation and groundwater removal activities a written report shall be submitted summarizing site actions. This report shall be submitted within 90 days of final groundwater removal action.

Upon completion of the soil and groundwater remedial actions, wells MW-1, MW-2, MW-4, PZ-1, PZ-2, and PZ-3 shall be sampled twice per year for two years for PVOCs in accordance with the schedule outlined below. At the end of each sampling round a letter report shall be submitted detailing the sampling results.

Well	Frequency	Parameter
MW-1, MW-2, MW-4, PZ-1, PZ-2, PZ-3	Bi-annually (2 sample events/year)	PVOCs
MW-1, MW-2, MW-4, PZ-1, PZ-2, PZ-3	Bi-annually (2 sample events/year)	Natural Attenuation parameters*

*complete Natural Attenuation (NA) monitoring if NA is the chosen route to closure – NA parameters include: dissolved oxygen, nitrate + nitrite nitrogen (mg/L as N), dissolved iron, dissolved manganese, and sulfate

Closure Report

While this is not a bid to closure, there is a possibility of attaining closure at the conclusion of the work conducted under this bid. If upon completion of the work discussed above, closure is available and the WDNR project manager concurs, prepare and submit an updated closure report for closure consideration by the WDNR (and provide a copy to Commerce). The closure request submittal for this site shall follow the updated closure request form as described on the DNR web page at www.dnr.state.wi.us/org/aw/rr.

3) Reporting Timeframes:

Within *60 days* of the Commerce notification of the maximum reimbursement amount, the responsible party (RP) must execute a written contract with one of the firms that submitted a bid. Failure to execute the written contract within this time will result in ineligibility of interest expenses incurred from the date of the reimbursement cap letter until a contract is executed and work commences at the site. Work must commence within *45 days* of signing a contract. There are specific reporting requirements in Comm 47.70 to monitor the progress of activities at each bid site and there maybe additional reporting requirements outlined above. The consulting firm that is contracted to complete the scope of work is required to report the progress of this site to Commerce electronically on the web site at each of the following points:

1. Within fourteen days of executing or terminating a contract with the RP.
2. Three months after entering into the contract with the RP.
3. Twelve months after beginning the work in the successful bid, unless the project is completed before that time (point 6 applies).
4. Twelve months after submitting the previous report (point 3), unless the project is completed before that time (point 6 applies).

5. No later than 10 days after encountering a change in circumstances (the list of circumstances is in Comm 47.70 (3)).
6. No later than 30 days after completing the work.
7. As directed by Commerce.

If Commerce determines that the consulting firm is failing to make adequate progress to complete the scope of work, Commerce will notify the RP and may reduce the reimbursement to accurately reflect the work completed.

4) Claim Submittal:

A claim must be submitted to Commerce within 120 days of submitting the report described in *Reporting Timeframe, point #6*. If a claim is not submitted by the deadline described above, interest costs from the date the report (point #6) is submitted to the date the claim is received will not be reimbursed to the claimant. Claim preparation costs must be included in the Total Bid Amount and is considered within the reimbursement cap.

B) Questions and Answers

Questions, answers and interpretations will be considered an amendment of this solicitation. All questions must be submitted in writing (fax and electronic mail submittals are acceptable) to the Bid Manager identified in Section 1 of this solicitation. All answers and interpretations shall be in writing from the Bid Manager. Neither the PECFA program nor Commerce shall be legally bound by any amendments or interpretations that are not in writing. Bidders are not to contact other personnel located within the Department of Commerce/Bureau of PECFA concerning the site or the bid solicitation between the Bid Announcement Date and Bid End Date. No further questions will be addressed after the deadline for submitting questions identified in Section 1.

SECTION 3 - Conditions of Bid

The successful bidder will be the entity that complies with all provisions of the bid and provides the lowest total cost, excluding interest, for the site-specific bid requirements described in Section 2. In preparing the bid, the bidder must assume compliance with all applicable codes, including, but not limited to, §Comm 46, §Comm 47, and §NR 700 Wis. Admin. Codes.

The bid Commerce selects to determine the least costly method of remedial action will be the least costly qualified bid. Commerce will rank the bids solely on the basis of cost. Evaluation of bids will continue until the least costly qualified bid is identified. Submittals from an individual or firm during their period of disqualification from bidding, submittals received late and for submittals without a certified commitment (performance assurance and/or signature) will not be considered as bids. Commerce may disqualify a bid for the following reasons:

- Requirements of the bid specifications have not been met.
- The remedial strategy is not appropriate to the geologic setting.
- A Total Bid Amount is insufficient to fund the activities described in the bid specifications.

Commerce reserves the right to reject any and all bids.

Any proposed technology or methods used in the remediation must be allowed for use in the State of Wisconsin and approvable by the agency with jurisdiction (Natural Resources or Commerce).

The bidder Commerce intends to select may be required to provide input to and attend a meeting with the PECFA program and the claimant to explain the bid and remedial approach.

If a bid is disqualified, Commerce will provide written notification to any individual or firm that submitted a disqualified bid. The notification shall specify the reasons for the disqualification, and inform the individual or firm of their right to protest or appeal the decision. If a bid is more costly than the bid Commerce intends to select, the bid will not be reviewed.

The *Notice of Intent* will identify the least costly bid, disqualified bid(s) and bid(s) not reviewed. The *Notice of Intent* will be sent to the RP and will be posted on PECFA's Internet Web site.

SECTION 4 - Instructions to Bidders

Between the bid start and end dates, bidders shall not discuss or attempt to negotiate any aspects of the bid with the RP, other potential bidders or program staff without prior approval of the Bid Manager identified in Section 1. Infractions will result in rejection of the violator's bid and may result in a formal complaint being filed with the Department of Regulation and Licensing.

If access to the site is necessary for the preparation of a bid, access shall be arranged through the Bid Manager. If the Bid Manager is not able to arrange site access, this will not delay the bid process nor negate the comparison and selection from among the bids submitted. All costs associated with a site visit or preparation of a bid will be the bidder's responsibility.

The Bidding Process must conform to the following:

1. The Bid Response shall address all the site-specific bid requirements identified in Section 2.
2. The total bid amount to accomplish the stated goal must include all fees, reporting costs, pre- and post-closure costs and costs for establishing restrictions or institutional controls, when applicable (interest costs are excluded).
3. The submittal must include a copy of the Bid Response document signed by a Professional Engineer, Professional Geologist, Hydrologist or Soil Scientist licensed by the State of Wisconsin. The appropriate registration number of the professional license must be included. Registration requirements are listed in Comm 5.
4. Bids *cannot* be faxed directly to the program. Documents received by fax will not be considered.
5. Bids, amendments thereto or withdrawal requests must be received by 4 pm on the bid end date.
6. The consulting firm's name must be included and all pages of the Bid Response.
7. All costs must be printed (ink, typewritten or computer). Errors must be crossed out, corrections entered and initialed by the person signing the bid. Correction fluid

is not allowed. No bid shall be altered or amended after the time specified for the bid end date.

8. Each bidder shall fully acquaint themselves with conditions relating to the scope and restrictions attending to the execution of the work under the conditions of this bid. The failure of a bidder to acquaint themselves with existing documented conditions shall in no way relieve any obligation with respect to this bid.
9. All amendments to and interpretations of this bid shall be in writing from the Bid Manager. Neither Commerce nor the program shall be legally bound by any amendment or interpretation that is not in writing.
10. This bid is intended to promote competition. If the language, specifications, terms and conditions, or any combination thereof restricts or limits the requirements in this bid to a single source, it shall be the responsibility of the interested bidders to notify the program in writing so as to be received five days prior to the opening date. The bid may or may not be changed; however a review of such notification will be made prior to award.

SECTION 5 - Bidder Disqualification

Commerce may disqualify from public bidding any individual or firm that has committed any of the following (Comm 47.67 (1) (a)):

- 1) Failed to complete the scope of work within the reimbursement cost cap established through public bidding.
- 2) Failed to complete the scope of work in a bid in a timely manner.
- 3) Failed to follow DNR rules on the bid project.
- 4) Received one or more notices from Commerce under s. Comm 47.62 (2) that assess the financial management of an investigation as unacceptable.
- 5) In any prior occurrence that has been publicly bid, failed to do either of the following:
 - a. Pay subcontractors after receiving payment for them.
 - b. Obtain lien waivers on or before the date of the final payment by the RP or the PECFA program, from all subcontractors paid under subd. 5. a.
- 6) Failed to execute a contract with the RP as required in s. Comm 47.69 (1).
- 7) Failed to commence work within 45 days after executing a contract, as required in s. Comm 47.69 (3).

Commerce may disqualify any individual or firm from performing further work on a project if the individual or firm has not completed any of the six reporting points required in Comm 47.70 and outlined in Section 2 of this bid document. Commerce will review and address the issue as stated in Comm 47.70 (4).

BID RESPONSE
(1st Page)

Department of Commerce PECFA Program

SITE NAME:
COMMERCE #:
BRRTS #:

Submit Bid Response To: Cathy Voges
Public Bid Response
Department of Commerce PECFA Bureau
201 W Washington Ave, Madison WI 53703-2790 or
PO Box 8044, Madison WI 53708-8044

Consulting Firm Name: _____

Address: _____

Telephone: () - _____

Fax Number: () - _____

E-mail Address: _____

Bidder (check one that applies):

<input type="checkbox"/>	Professional Engineer	License # _____
<input type="checkbox"/>	Professional Geologist	License # _____
<input type="checkbox"/>	Hydrologist	License # _____
<input type="checkbox"/>	Soil Scientist	License # _____



Use this box to certify (by marking with a check or X) a commitment to complete the work described in the bid specifications in its entirety for the Total Bid Amount proposed above. Failure to provide this performance assurance will disqualify this bid response. Providing unsolicited qualifications and/or contingency statements in your bid submittal will disqualified the bid response.

Total Bid Amount: \$ _____

Print Name: _____

Title: _____

I certify that I have the authority to commit my organization or firm to the performance of the bid I have submitted.

Signature: _____

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

BID RESPONSE
(2nd Page)

Department of Commerce PECFA Program

SITE NAME:
COMMERCE #:
BRRTS #:

Consulting Firm Name: _____

A bid will be considered to be non-complaint if the bid response does not include separate tabulation of cost for each activity.

1	Monitoring (include analytical cost) per event	\$	_____
2	Number of Monitoring events		_____
3	Monitoring Subtotal (Row 2 X Row 3)	\$	_____
4	Documentation (reports, correspondence, etc.)	\$	_____
5	Free Product Removal per event	\$	_____
6	Number of Free Product Removal events		_____
7	Free Product Removal Subtotal (Row 5 X Row 6)	\$	_____
8	Soil Excavation/Disposal Costs (including removal, testing and disposal) per Ton	\$	_____
9	Soil Excavation/Disposal Amount (including removal, testing and disposal) in Tons	\$	_____
10	Soil Excavation/Disposal Subtotal (including removal, testing and disposal) (Row 8 X Row 9)	\$	_____
11	PECFA Claim Preparation	\$	_____
12	Total Bid Amount	\$	_____
	Contingency cost - cost for providing a copy of the most recent deed including legal description, certified survey or relevant portion of the recorded plat map for GIS purposes, the county parcel ID number, and completing deed restriction - the remainder of the GIS packet has been compiled. Do not include the contingency cost with the bid total.		
		\$	_____